



**ACME GLOBAL**  
company

# EMPLOYMENT VERIFICATION LETTER

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(123) 1234567

Date

**TO**

Name

Company

Position/Title

Email

To Whom It May Concern,

We wish to inform you that \_\_\_\_\_ has worked with our company from \_\_\_\_\_ until \_\_\_\_\_ as a \_\_\_\_\_. This is a full-time position that has 40 hours per week. His/Her monthly salary was \$\_\_\_\_\_.

\_\_\_\_\_ is a hardworking, loyal, and first-rate employee. He/She always excels on the tasks given to him/her.

After a good business relationship, he/she left the job voluntarily to improve his/her different aspects. Our door is always open to him/her.

If you have any inquiries, please do not hesitate to contact me.

Best wishes,

Name

Signature

Company

Email

Date



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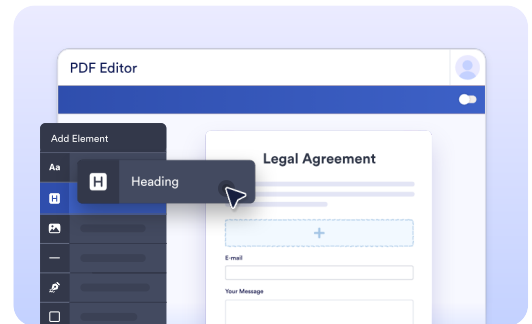
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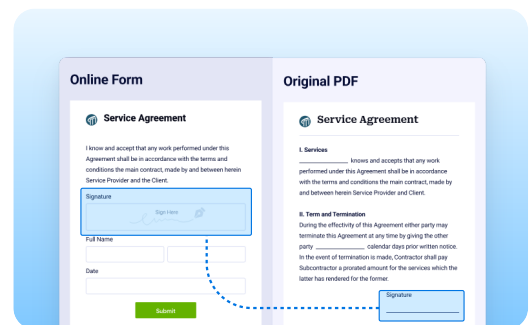
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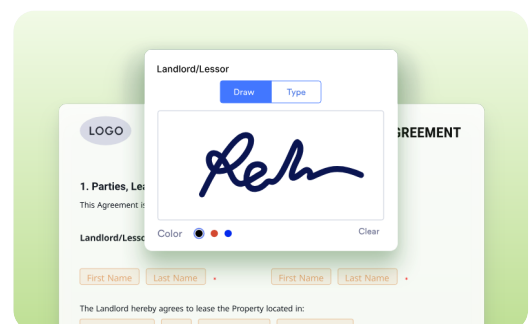
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