



ACME GLOBAL
company

CONSTRUCTION PROPOSAL

Prepared by
ACME Global Construction Company

Client Name

Client Address

Phone Number

Email

Private and Confidential.

Dear _____,

Thank you for giving us the opportunity to submit to you our Construction Bid Proposal and for the chance to create a future partnership with you. We have enclosed our proposal for your _____ in complete detail for your review in order to undertake management for constructing your dream project.

We are one of the leading construction and project management companies in the region with almost fifty years of experience in the industry. We understand our clients' needs and concerns, and we are compliant with the international quality standards. Our top of the line technical and management skills deliver our projects on time and within the budget. Our success metric is to always give satisfaction to our clients by adding value to their businesses and interests. With this, we hope to build a strong relationship with you.

Please be at liberty to review the enclosed proposal and do not hesitate to have the necessary adjustments that you wish to make. I look forward to meeting you on your most convenient time and discuss with you further the proposal.

You may contact me at _____, or email me directly at _____. Thank you for the time and attention and we hope to hear from you soon.

Sincerely,

WHO WE ARE

The company was established in 1970. From building houses, the company started taking larger projects from various industries. Our team consists of highly skilled professionals, focused on delivering quality and value. We are very critical in understanding the needs of our clients and we give our clients the guarantee that we deliver our projects on time within the budget and of the highest standard of quality.



We see to it that our project teams work very closely with our clients and that their needs will always be considered in major project decisions. We secure with our clients our transparency in costing, budget control, project scheduling, and commissioning as part of our accountability and integrity.

We believe in our service-oriented approach to business as the reason for our continued success. We value our clients, employees, and other business partners and consider them to be a vital part of our success and we aim in making a strong relationship with our clients, employees, business partners, and the community.

Today, we are one of the leading project and construction management firms in the country and we take pride to our work, and we leave you worry-free as you watch your imaginations come to life.

PROCUREMENT OF PERMITS AND LICENSES



The client shall provide the necessary documents and we shall assist the client in the procurement of construction permits and other licenses for the smooth commencement and implementation of the construction work regarding the project. In cases where the client prefers or requests to procure the necessary permits and licenses, they assume all legal responsibility for the completed work.

THE PROJECT

The project involves the construction of a commercial building located at _____, with an approximate area of _____ square meters.

The proposed structure shall stand at _____ feet and will have _____ units of commercial space for rent for retail and service establishments on the ground and second floors, and other commercial space for the other floors. The proposed commencement of the construction shall be on _____ and expected to be completed on _____.

SCOPE OF WORK

In accordance with requirements set forth in this contract, the project shall be undertaken to include the following:

1. Coordinate with the client during the design and document preparation.
2. Coordinate and assist the client's representatives and architects in all meetings.
3. Advertise and manage biddings and awards on behalf of the client.
4. Provide a detailed cost estimate of materials and schedules in accordance with the architectural design of the project.
5. Administer, supervise, provide periodic inspection, review contractor estimates, completion of project reports, and final inspection of review.
6. Procure applicable building permits and special permits for permanent improvements.
7. Ensure cleanliness and waste disposal being compliant to environmental standards and legal requirements

LOGISTICS

Construction projects can be a big undertaking and therefore we likewise take the essential steps to manage the project and ease down burden off from our clients. Nonetheless, it's important to understand how the work might affect you and your property.

Unless otherwise another agreement has been set, we assume sole ownership over excess materials used on the construction site after the project, and ensure on leaving the property clean and free of construction materials and debris upon completion of the project.

For additional materials procured, we shall make every effort to ensure that the new materials match up with existing materials. However, it should be understood that from time to time, there will be instances that this can not be possible. Safe and sanitary toilet and other essential facilities will be provided by the client to the construction crew within the whole duration of the project.

It shall be the client's responsibility to secure personal property. We shall not be responsible for damage to personal property that was left in the work area or the well-being of pets and other animals brought to the construction site.

We will have full use of electrical power and lighting to perform work, and access to the service panel and expenses on the usage of electricity and lighting shall be borne by the client.

PROPOSED CONSTRUCTION AMOUNT AND TERMS

The total contract price for the construction project shall be _____. An initial payment shall be paid after signing of the Agreement within the period indicated below. The said amount shall be paid to our bank account to be provided upon signing of the agreement.

After the commencement of the project, total price shall be paid in installments as shown as the table below:

Description	Payment Date	Amount



This document is a PDF copy of **Construction Proposal** template. You can edit it with **Jotform Sign** and convert to an eSign document with **Jotform Sign**.



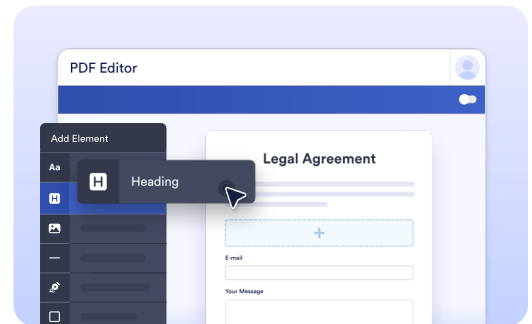
Learn More About Jotform PDF Products

Jotform offers powerful PDF solutions. Check them out below.

Jotform PDF Editor

Turn form submissions into PDFs automatically ready to download or save for your records.

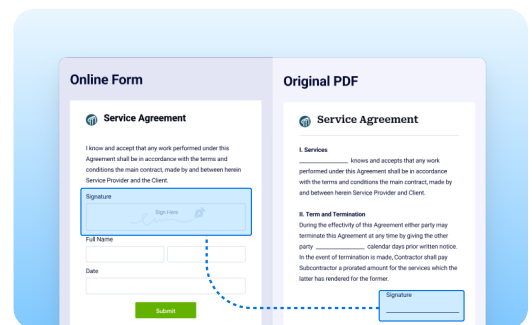
jotform.com/products/pdf-editor/



Smart PDF Forms

Convert your PDF files into online forms that are easy to fill out on any device.

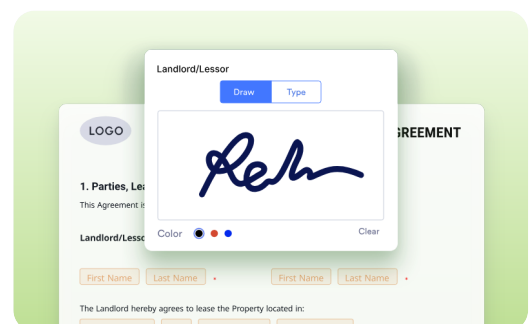
jotform.com/products/smart-pdf-forms/



Jotform Sign

Collect e-signatures with Jotform Sign to automate your signing process.

jotform.com/products/sign/



These templates are suggested forms only. If you're using a form as a contract, or to gather personal (or personal health) info, or for some other purpose with legal implications, we recommend that you do your homework to ensure you are complying with applicable laws and that you consult an attorney before relying on any particular form.