



Price Increase Letter

Dear _____,

We greatly value our partnership with you as a valued Client, and we appreciate your continued trust in our Company. We are reaching out to you to inform you that due to the increase in materials and overhead costs, we would like to inform you of the necessary increase in the cost of our products. A new price list will be issued on _____ and the effectivity of the price increase shall take effect _____ days thereafter.

Any orders made before the effectivity date shall remain under the current price scheme. Thus, all invoices already made on existing orders shall remain at the current price level.

We remain committed in delivering to you the best quality of our products and services. If you have questions, feel free to reach out to us via phone, or by email.

Thank you for your continued support.

Sincerely,



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