



To the Admissions Office:

I am very pleased to recommend \_\_\_\_\_ for admission to the class of \_\_\_\_\_ at \_\_\_\_\_. With regards to my observations during the \_\_\_\_\_ course I've taught in \_\_\_\_\_, \_\_\_\_\_ is a very promising and hardworking student and would be a perfect fit to your esteemed University.

\_\_\_\_\_ is hard working and has been proven to perform well academically; below you can find the academic achievements of \_\_\_\_\_;

Not only academically bright, \_\_\_\_\_ is also socially very active. \_\_\_\_\_ has been actively participating extra-curricular activities both in school and outside school which you can also find below:

I, without reservation support \_\_\_\_\_'s admission for \_\_\_\_\_, \_\_\_\_\_. Please feel free to contact me for further inquiries via e-mail or by phone.

Truly Yours,

**Signature**

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