

Counter Offer Letter

To

From

To Whom It May Concern,

I would like to begin by expressing my sincere appreciation for your offer for the position of _____ at your Company. I am genuinely excited about the opportunity to contribute to the organization, collaborate with the team, and bring my experience in _____ to support the company's long-term goals.

After carefully reviewing the terms of the offer and considering the responsibilities associated with the role, I would like to respectfully submit a counter offer for your consideration. My intention is to ensure mutual alignment regarding expectations, responsibilities, and the compensation package while affirming my strong interest in joining the company.

Given my professional background, qualifications, and the market standards for the role, I would like to propose a revised annual base salary of _____. This figure more accurately reflects the level of responsibility outlined in the job description and the value I believe I will bring to the position.

I want to emphasize that my counter offer is submitted in the spirit of building a mutually beneficial working relationship. I am highly enthusiastic about the possibility of contributing to the Company, and I believe that with agreed-upon adjustments, we can establish a strong and productive partnership.

Please let me know a suitable time to discuss this proposal further. I am more than willing to revise specific points or explore alternatives that meet both your expectations and mine.

Thank you again for the opportunity and your consideration of my counter offer. I look forward to your response.

Sincerely,

Name

Date

Signature



This document is a PDF copy of **Counter Offer Letter** template. You can edit it with **Jotform Sign** and convert to an eSign document with **Jotform Sign**.



Learn More About Jotform PDF Products

Jotform offers powerful PDF solutions. Check them out below.

Jotform PDF Editor

Turn form submissions into PDFs automatically ready to download or save for your records.

jotform.com/products/pdf-editor/



Smart PDF Forms

Convert your PDF files into online forms that are easy to fill out on any device.

jotform.com/products/smart-pdf-forms/



Jotform Sign

Collect e-signatures with Jotform Sign to automate your signing process.

jotform.com/products/sign/



These templates are suggested forms only. If you're using a form as a contract, or to gather personal (or personal health) info, or for some other purpose with legal implications, we recommend that you do your homework to ensure you are complying with applicable laws and that you consult an attorney before relying on any particular form.