



## Customer Information

Full Name

E-mail

Phone Number

Preferred method of contact

Email

Phone

Either

## Service Information

Service required

Server preferred

Date

Time

Dear \_\_\_\_\_,

This letter will confirm our arrangements for our \_\_\_\_\_

service. We are looking forward to meeting you on \_\_\_\_\_ in

order to do our best for your preferred service: \_\_\_\_\_.

Our personnel \_\_\_\_\_ will host you during your appointment.

Best Regards

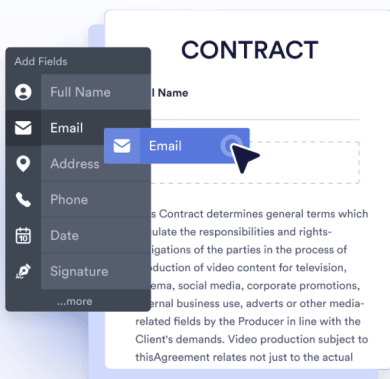


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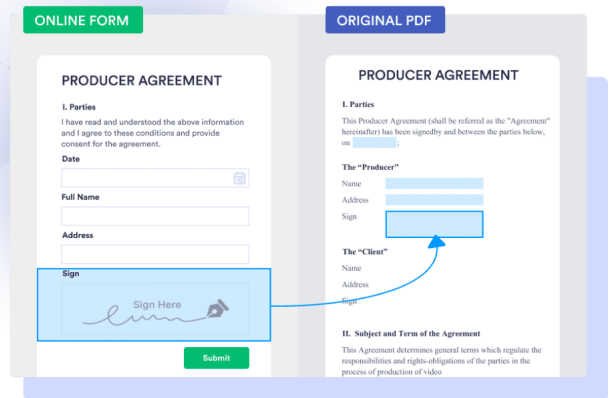
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